



## **Director of Youth Ministry**

### **Job Description**

**Status:** Full-Time (Exempt)  
**Reports To:** Director of Children, Youth & Family Ministry  
**Salary Review:** Annually by Executive Team

#### **POSITION OBJECTIVE**

Word of Peace is seeking a highly relational Director of Youth Ministry to join their innovative and growing Children, Youth, and Family Ministry team. This person provides leadership and oversight to the high school, confirmation, and middle school ministries. This is a 40 hour per week salaried position with benefits, and provides continuing education dollars and a budget for professional expenses.

#### **TASKS & RESPONSIBILITIES – Including but not limited to:**

- Plan, implement, and continue to grow regular youth ministry programming, including service opportunities, leadership training, social events, and fundraising.
- Build relationships with youth and their families, both at church and in the community.
- Provide spiritual support and guidance to youth and their families.
- Empower and equip volunteers to carry out and articulate the vision, direction, and long-range goals of the youth ministry department.
- Work with pastors and Confirmation Coordinator in planning, implementing, and administrating confirmation ministry.
- Create opportunities for bridging children in the upper elementary grades into middle school ministries and middle school youth into high school ministries.
- Track registrations and payments for trips, programs, and events.
- Record participation in fundraising opportunities.
- Co-ordinate and co-lead church camp opportunities, Camp Sunday, Summer Stretch, and the triennial ELCA National Youth Gathering.
- Participate in the Northwest Suburbs CYF Network and National ELCA Youth Network.
- Regularly communicate with youth and parents via phone, email, newsletters and social media.
- Use multiple methods to communicate to the youth and their parents and to the congregation (i.e. newsletters, website, email, phone calls, notes, Power Point announcements and presentations, texting, and social media, etc.).
- Provide assistance and leadership with other CYF programming as requested.
- Participate in the Northwest Suburbs CYF Network and National ELCA Youth Ministry Network.

**We are seeking an individual who:**

- Loves God; cares for children, youth, and their families; and is passionate about his or her faith.
- Is a confident self-starter willing to provide relational ministry to a diverse group of students and parents.  
This person is comfortable fostering relationships and communicating with persons across the life span.
- Is skilled in training and equipping persons of all ages to share their God given gifts so that they may grow in faith and serve one another and the mission of God's church.
- Is a team player who enjoys taking risks and trying new avenues of ministry while working in a multi-staff setting.
- Supports and participates in worship and fellowship at Word of Peace Lutheran Church.

**Qualifications:**

- Bachelor's Degree or 2 year degree with 2 years related work experience
- Cares for, understands and relates well with high school youth
- Strong organizational skills
- Understands and maintains confidential information as it pertains to staff, members and visitors
- Demonstrates competence in making decisions
- Supports ELCA theology
- Flexible and able to adapt to an ever-changing ministry
- Understands the importance of working with a team

**About Word of Peace Lutheran Church ELCA:**

Word of Peace Lutheran Church is a dynamic, growing, and positive worshiping community. Our mission is to welcome all people, share Christ's love, care for God's people and the world, and work for justice and peace.

We are in a northwestern suburb of Minneapolis and have approximately 3,700 members. We have 650 children enrolled in church school and 380 students enrolled in our confirmation ministry, utilizing over 250 volunteers. We currently equip our high school youth through leadership roles in the church as well as provide weekly Bible studies, service opportunities, and summer mission trips.

Our **Children, Youth and Family (CYF) ministry** is dedicated to partnering and equipping parents with faith formation opportunities and tools so they may be the primary faith teachers for their children. We have an eight-person CYF team. Although we have dedicated areas of responsibility, we work as a team and support one another in all CYF ministries and events.

Take a look at our congregation and our ministry and come worship with us! On Sunday mornings we offer an 8:30 traditional service, a 9:45 blended service and an 11:00 contemporary service. We also worship Monday evenings at 6:30pm.

For more information, visit [www.wordofpeace.org](http://www.wordofpeace.org).